

Crescent Head CAG Meeting

Minutes

Date: Monday 16 September 2024

Venue: Crescent Head Community Hall

Time: 2:00pm – 5:00pm

Staff:

Michael Jackson (MJ) – Director Operations & Planning (Chair)

Liesa Davies – (LD) - A/Director Corporate & Commercial (Facilitator)

Grant Dennis (GD) – Design & Investigations Manager (Project Lead)

Mick Hanley (MH) – Community Engagement Manager

Caro Szary (CS) - Group Manager Strategic and Asset Planning

Lacey Treanor (LT) – Communications & Community Engagement Trainee

Group Members:

Chloe Hobden-Welch	Lloyd Mather
Daniel Williams	Matthew Shannon
Fred Andrews	Pamela Bryant
Gail Ryan	Ross Foster
Jann Eason	Scott Jansma
Josh Dennis	Susie Hughes
Kerry Hudson	Tom Vermeulen
Kempsey Local Aboriginal Land Council (KLALC) Representative	

Optional Attendees:

David Knights – Civille

Matt Ritson – Civille

Minute Takers: Cass Harvey – Business Support Officer & Tahlia Randle – A/ Executive Officer Operations & Planning

1. Welcome, Apologies & Introductions

The Chair opened the meeting at 2:02pm and acknowledged Country.

Scott Jansma and Pamela Bryant were noted as an apology.

KLALC Representative and Kerry Hudson were not in attendance.

2. Recap of previous meeting

Facilitator provided a recap of discussions and points made during the previous meeting.

3. Consideration of Previous Meeting Minutes

The minutes from the meeting on 22 August 2024 were adopted incorporating some feedback from members on the draft.

4. “Parking Lot” matters

The Facilitator provided a status update on matters which were placed in the ‘parking lot’ at previous meetings.



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Parking Lot Matters	Previous Update 22 Aug 24	Today's Update
Crown Land Management in key adjoining spaces	To remain parked	On hold
How do we get more evidence around the spaces e.g. foot traffic?	For future consideration	Closed – There is evidence of vehicle numbers and pedestrian counts but not specific enforcement evidence
Previous Public Domain Plan (PDP) – what questions were asked?	PDP emailed to members for reference	Closed
Foreshore pathway to Muddy Arm and beyond – what was adopted previously?	PDP discussed at this meeting	Closed
How to manage parking issues at the foreshore?	For discussion at this meeting	Closed – Discussed during previous meeting
Paid parking possibilities	Open to taking views today but acknowledge this is a much bigger issue which can't be considered as part of the project scope.	Closed – Not being considered within this project
Killick Creek Foreshore Pathway – request to be included in the scope	Staff to present a report to October Council meeting, for Council consideration.	Open – Pending October Council Resolution
Muddy Arm – potential to be used as a dog leash free area? Could there be another creek access? and possibility to be used as parking?	Staff to consider and advise	Closed: Muddy Arm is outside scope of investigation. <i>Note: First Pass Environmental Assessment Indicates a dog park may be feasible at Muddy Arm. A Crescent Head Dog Park to be included as CAG recommendations to Council for consideration of suitability.</i>
Surf Life Saving Club (SLSC) remediation space – further information	Staff to consider and advise	On hold – For discussion at future meeting
Holiday Park management of encroachment on Killick Creek path – status?	Staff to consider and advise	Closed - Active point of discussion with holiday park management.
Willow Street no parking until 5am signs to be reviewed, community members utilise the parking for early fishing/walking etc.		To be reviewed by Local Traffic Committee

5. Block Planning Considerations

Representatives from Civile provided print outs for block planning to assist with scale and referencing of the required area.

The current Foreshore layout is approximately:

- 41% Carpark
- 40% Greenspace
- 15% Amenities and playground
- 2% Skatepark



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Representative from Civile focused the discussion on evaluating the adequacy of space in parking and greenspaces, particularly concerning the foreshore fronting area and its variable components.

Group members were asked to consider key aspects including whether the existing area is sufficient and suggesting potential changes, while also acknowledging constraints such as high tide and natural processes.

Discussions were had around funding and future grant funding possibilities. It was discussed that cost is not to be viewed as a prohibitor at the concept design stage. The block planning should focus on the functional elements of the area like the boat ramp and also exploring multipurpose use for the space considering the limited boat activity. The suitability of the skatepark can be reviewed including the potential relocation or co-location with the playground. The block planning also allows for defining key locations for shelters, pathways, BBQ areas etc.

It was confirmed by Council Staff that Willow Street will no longer be used for Holiday Park overflow parking from February 2025, minimising constraints to the area. Council Staff also noted the current path along Killick Creek is in poor condition and will need to be considered in Council's Future Works Program.

In response to questions from members around recent expenditure by Council on foreshore assets, it was noted that while the long-term planning of establishing a new Foreshore Masterplan is in progress, Council must maintain the current space to ensure community safety and continued use of the area.

6. Block Planning Exercise + Group Presentations

The group members were asked to form small groups to collaborate and carry out the Block Planning Exercise. Each group discussed potential possibilities for the Foreshore and Willow Street areas and how essential spaces can be adjusted for increased potential.

There was much discussion and debate around the wide range of possible foreshore configurations. Groups worked through these, sharing opinions and building understanding. Ultimately, acknowledging that they cannot 'please everyone' the groups designed became based on key areas where broadly opinions aligned. Members acknowledge that concessions were made to ensure a collaborative approach, and they worked to keep focusing on what they believed will result in the best outcome for the community and users of the space.

The final block planning presentations for each group will be reviewed by the Civile Representatives for development of a Draft Concept Plan for workshoping at the next meeting.

7. Next Meeting

Tuesday 22nd October from 2:00PM – 5:00PM

Location – Crescent Head Community Hall

