

Crescent Head CAG Meeting

Agenda

Date: Tuesday 22 October 2024

Venue: Crescent Head Community Hall

Time: 2:00pm – 5:00pm

Staff:

Michael Jackson (MJ) – Director Operations & Planning (Chair)

Liesa Davies – (LD) - Group Manager Community Partnerships (Facilitator)

Grant Dennis (GD) – Design & Investigations Manager (Project Lead)

Mick Hanly (MH) – Community Engagement Manager

Caro Szary (CS) - Group Manager Strategic and Asset Planning

Lacey Treanor (LT) – Communications & Community Engagement Trainee

Group Members:

Chloe Hobden-Welch	Lloyd Mather
Daniel Williams	Matthew Shannon
Fred Andrews	Pamela Bryant
Gail Ryan	Ross Foster
Jann Eason	Susie Hughes
Josh Dennis	Tom Vermeulen
Kerry Hudson	
Kempsey Local Aboriginal Land Council (KLALC) Representative	

Optional Attendees:

David Knights – Civile

Matt Ritson – Civile

Minute Taker: Tahlia Randle – A/ Executive Officer Operations & Planning

1. Welcome, Apologies & Introductions

The Facilitator opened the meeting at 2:04pm and acknowledged Country.

Susie Hughes and Tom Vermeulen were noted as an apology.

KLALC Representative was not in attendance.

2. Consideration of Previous Meeting Minutes

The minutes from the meeting on 16 September 2024 were confirmed.

3. “Parking Lot” matters

The Facilitator provided a status update on matters which were placed in the ‘parking lot’ at previous meetings.

Parking Lot Matters	Previous Update 16 Sept 24	Today's Update
Crown Land Management in key adjoining spaces	On hold	On hold
Killick Creek Foreshore Pathway – request to be included in the scope	Open – Pending October Council Resolution	Deferred until November Council Meeting
Surf Life Saving Club (SLSC) remediation space – further information	On hold – For discussion at future meeting	On hold – For discussion at future meeting

Kempsey Shire Council acknowledges the land of the Thunggutti/Dunghutti Nation. We pay respect to Elders past and present. We acknowledge the role of emerging leaders to continue to guide us in the future. We acknowledge the Stolen Generations and the need to change practices to be inclusive. This land always was and always will be Thunggutti/Dunghutti land.



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Parking issues		Group members expressed concerns for parking matters that need addressing now and requested the CAG meet to discuss with relevant staff.
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4. Recap of previous meeting

Representative from Civile provided a recap of discussions and points made during the previous meeting's design workshop.

5. Draft Options Workshop

Representatives from Civile presented 2 Draft Concept Plans for the Foreshore and 1 Draft Concept Plan for Willow Street, based on the Group work at the previous meeting. Group members were asked to form 2 groups to discuss Draft Concept Plans in detail.

The Foreshore Key Principles:

- Maintain or improve parking numbers, social function and access to surf
- Increase foreshore greenspace
- Improve pedestrian access and safety including Drop Off zone
- Consider larger vehicle access and parking, and accessible parking
- Retain playground and consider opportunities for skate park
- Opportunities for markets to remain on foreshore

Option A included 150 parking spaces in total

- 140 public parking bays (includes 4 accessible and 3 long vehicle spaces)
- 6 dedicated spaces for Surf Life Saving Club (SLSC)
- 4 dedicated boat trailer spaces

Min. 9.7m foreshore greenspace width with opportunity to widen foreshore at key location to increase width

3 recreation spaces of varying sizes – these could be utilised for a playground, skatepark and market/event lawn.

Option B included 134 parking spaces in total

- 124 public parking bays (includes 4 accessible and 3 long vehicles)
- 6 dedicated spaces for Surf Life Saving Club (SLSC)
- 4 dedicated boat trailer spaces

Min. 13m foreshore greenspace width

Larger recreation spaces with possibility for lawn area catering for market space, events etc. Skatepark relocated to Willow Street (or alternate space)

Both options feature a Drop Off Zone designed to accommodate 5-6 standard vehicles. The layout is divided into two main areas – parking and greenspace – ensuring minimal interaction between the two. Both designs promote generous access and enhance safety for pedestrian traffic.

Willow Street Key Principles:

- Increase parking
- Activate greenspace
- Improve pedestrian access
- Improve creek access



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- Provide improved access to Muddy Arm

This draft offers 60-70 formal parking spaces with options for long vehicle parking. It could also serve as an alternative area for the skate park and provides opportunity for picnic areas and outdoor fitness. Additionally, it features flexible creek access with a ramp and steps and a new path connection to Pacific Street and local shops.

After thorough discussions, the group reached a consensus that Option B is the preferred choice, with a small reduction to the greenspace along the foreshore to allow for a wider roadway. This change was viewed as enhancing traffic flow, reduce accident risks and facilitate easier manoeuvring when vehicles are reversing out of parking spaces.

Group members discussed and agreed that the foreshore is not the ideal location for the skate park due to the space restrictions. Alternatives such as relocating skate park to Willow Street or Baker Drive were considered, as both locations offer potential for a larger skate park (or pump track) to cater for a wider age group.

- Baker Drive due to its proximity to the swimming pool, basketball courts, school and rotunda, which would attract regular visitors.
- Willow Street due to its accessible location, high use and separation from vehicle movements providing safety for young users.

There was agreement amongst the group that broader engagement on the skate park is required as some views of the community may not be represented in the group.

6. Community Engagement

The Group had a discussion regarding how best to communicate and engagement with the local community regarding the draft concept plan.

The importance of 'setting the scene' around the process and where we are up to now, was emphasised. This needs to include things like the significant involvement of CAG members in developing the concept, and the fact that we are at the early stage of planning - this initial engagement is on the general proposed layout only. There will be a more detailed plan exhibited once we have received this initial feedback, before a final concept is recommended to Council. Once this occurs, Council will need to secure funding (likely via grants) to deliver on the plan. This may take many years and may require a staged approach.

Group members suggested that, in addition to using the Council Your Say Macleay Website, engagement planning should consider:

- A public meeting and presentation at the Country Club (and livestream if possible)
- Corflute signage on the foreshore and potentially VMS signage at the town entrance
- Letterbox drop to local residents
- Social media promotion
- Sharing by CAG members with their club/groups/networks
- Local Land Council engagement
- Messaging on 'why' this concept was developed and chosen by CAG members
- Messaging on how this concept fits in the broader Public Domain Plan and Five Headlands planning
- Engaging comms using images and music.



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CAG Members also took time at the meeting to create individual statements on why they were supporting the concept plan. These will inform Council's communication with the community during the engagement of the draft concept plan.

7. Next Meeting

To be confirmed

Location – Crescent Head Community Hall

